



CHILED A REFERRAL CHECKLIST

Who Chile da Serves

Chileda serves children and young adults with developmental disabilities who have not been successfully supported in previous educational and/or living environments due to high level of interfering behaviors. Chile da’s purpose is to identify and provide the structure and supports necessary to decrease interfering behaviors and teach individuals the life skills necessary for successful transition into a less restrictive environment. Chile da promotes the development of social-behavioral skills, self-advocacy and decisions making skills to enhance each individual student’s overall quality of life.

The following items are required as part of the evaluation of a student for enrollment by the Chile da enrollment committee. There may be some follow up questions to determine eligibility.

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The following items are required to process a student’s referral and enrollment into Chile da’s program. Please email information to Terryk@chileda.org . You may also fax (608-782-6481) or mail attention Admissions.	
<input type="checkbox"/>	Current I.E.P.
<input type="checkbox"/>	Current three year evaluation from home school district
<input type="checkbox"/>	Most recent psychological evaluation, psychometric testing and behavioral assessment with most recent medication list.
<input type="checkbox"/>	History and Physical with a description of medical concerns and special health care requirements (i.e. seizures, asthma, allergies, diabetes) Recent physical within last 12 months
<input type="checkbox"/>	Most recent behavioral health note (i.e. psychiatric records, discharge summaries from most recent behavioral or health related hospitalizations)
<input type="checkbox"/>	Referral Application
<input type="checkbox"/>	Referral Questionnaire

Once all the requested materials have been submitted to the Family Services Specialist the enrollment committee will review your referral. The enrollment committee meets weekly or as needed. The enrollment committee is able to review your referral when all requested items are submitted. On average, you should know the committee’s response within 2-3 weeks of a referral submission. If the enrollment committee determines your referral is appropriate for services, the next step may involve an interview. An interview may be done via computer using GoToMeeting or Skype or a face to face interview may be requested to determine final appropriateness for our program.

Please note that even after initial approval from the committee, at any time if new information is provided that determines the child is not appropriate for services your referral may be referred to a more appropriate agency.

Attachment: Referral Application, Referral Questionnaire